

**CODE OF ETHICS FOR MEMBERS OF THE BOARD OF DIRECTORS
OF THE
READING COMPANY TECHNICAL AND HISTORICAL SOCIETY**

As a member of the RCT&HS Board of Directors, I will:

- Lead by example through good attendance and active participation in board meetings.
- Always work to learn how to do my job better for the benefit of the organization as a whole.
- Listen carefully and thoughtfully to my fellow board members.
- Be sensitive to the opinions of my fellow board members, even if they differ from my own.
- Be respectful and tolerant of my fellow board members and refrain from criticizing their views or opinions before, during, or after board meetings.
- Maintain the confidential nature of all matters brought before the board and refrain from discussing board matters outside of board meetings.
- Thank and recognize my fellow board members for their efforts in working towards the common mission of the organization.
- Respect and support the majority decisions of the board.
- Keep informed of developments relevant to issues that may come before the board or which may affect the organization.
- Bring to the attention of the board any issues that I believe will have an adverse effect on the organization or those we serve.
- Represent all those whom this organization serves and remain impartial to any particular geographic area or interest group.
- Maintain the utmost personal integrity and refrain from promising to any fellow board members or members of the organization how I will vote on any issue that may come before the board.
- Show my confidence in the organization by making a donation that is significant for me and commit to actively engage in fundraising for this organization in whatever ways are best suited to me.
- Recognize that I am legally responsible, along with my fellow board members, for this organization. I am responsible to know and approve all policies and programs and to oversee their implementation.
- Understand that I am fiscally responsible, with my fellow board members, for this organization, and understand that it is my duty to know what our budget is and to take an active part in planning the budget and the fundraising to meet it.
- Recognize that all authority is vested in the full board only when it meets in legal session.
- Declare conflicts of interest between my personal or professional life and my position on the board and abstain from any board discussion related to the organization and voting when appropriate.

Adopted 1/3/2012